

APPROVED
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Council of 6 May 2020

REGULATIONS ON AWARDING SCHOLARSHIPS AND BENEFITS

OF ALYTAUS KOLEGIJA

CHAPTER I

GENERAL PROVISIONS

1. The Regulations on Awarding Scholarships and Benefits (hereinafter – Regulations) regulate the formation of the scholarship fund, the amounts of scholarships, premiums and benefits, the payment terms and procedure at Alytaus kolegija (hereinafter – College).

2. The Regulations have been drawn up in accordance with the Law on Higher Education and Research of the Republic of Lithuania, the Resolution No 1801 of the Government of the Republic of Lithuania of 23 December 2009 „Regarding awarding social scholarships for the students of higher education institutions and approval of the description of administration procedure“, the order No V-19881 of the Government of the Republic of Lithuania of 10 November 2010 „Regarding the order No V-526 of the Minister of Education and Science of 14 April 2010 „Regarding the change of the approval of the classification of the types of scholarships and benefits“ for the students of higher education institutions and approval of the description of administration procedure“, the Statute of Alytaus kolegija, the documents regulating the studies and other documents.

3. The students of the full-time and part-time study forms, irrespective of the mode of the study financing, may be granted other support from the scholarship fund – premiums and one-off social benefits.

4. Social scholarships from the state budget may be provided for students, irrespective of the study form and the mode of the study financing.

5. The scholarship fund shall be distributed as follows:

85% of the scholarship fund means shall be allocated for incentive and orphan scholarships;

10% of the scholarship fund means shall be allocated for premiums and mobility scholarships;

5% for one-off social benefits.

CHAPTER II

PURPOSE AND TYPES OF SCHOLARSHIPS

6. The College scholarship fund comprises:

- 6.1. Incentive scholarship;
- 6.2. Orphan scholarship;
- 6.3. Mobility scholarship;
- 6.4. Sponsors scholarship;
- 6.5. One-off social benefit;
- 6.6. Premium.

7. The students may be awarded the following types of scholarships:

7.1. Students who have not more than one academic debt:

- Social scholarship (granted and paid by State Studies Foundation),

7.2. The students who have positive academic achievements of all courses of the session:

- Incentive scholarship;
- Orphan scholarship;
- Mobility scholarship;
- Sponsors scholarship;
- One-off social benefit;
- Premium.

8. The purpose of scholarships – to provide social support for students and encourage the best studying and active students.

9. The scholarship fund is calculated every semester on the basis of the number of students admitted to the state-funded study positions.

10. The means allocated for incentive scholarships shall be distributed to all AK students (of the state-funded study positions) according to the study results (weighted average of the semester).

CHAPTER III

PROCEDURE OF AWARDING INCENTIVE SCHOLARSHIPS

11. Incentive scholarships may be awarded for the students who have positive academic achievements of all courses of the session of the full-time and part-time study forms of the state-funded study positions taking into consideration their study results.

12. Incentive scholarships shall be awarded by the Director's order during 15 working days after the end of the session for the students who do not have disciplinary punishment in operation, and

taking into consideration the study results of the previous semester. If the learning outcomes of several students of the study programme are the same and the established scholarship fund is exceeded, the priority shall be given to the students who have achieved more excellent evaluations of the courses during the assessment period, in the absence of such students, the priority shall be given to the students who have achieved more typical evaluations of the courses during the assessment period.

13. The amount of the incentive scholarship awarded for students depends on the study results and it is of two levels:

13.1. Level 1: weighted average of the session courses evaluation – 9.8–10 points;

13.2. Level 2: weighted average of the session courses evaluation – 8–9.79 points.

14. The amount of level 1 scholarship – 1.5 BSB.

15. The amount of level 2 scholarship – 1 BSB.

16. Incentive scholarship, the amount of which depends on the established scholarship fund for the students of the full-time and part-time study forms of the state-funded study positions shall be paid during the first study semester only once in December.

17. Incentive scholarship shall be paid for the students of the full-time study form every month of studies since the beginning of the second semester.

18. Incentive scholarship shall be paid for the students of the part-time study form only once in the current month after the end of the semester session exams.

19. Students who receive social scholarship, are entitled to receive incentive scholarship as well.

20. The scholarship shall not be awarded during the current semester for the students who have renewed studies (after academic leave, suspension of studies) or after being excluded from the students list.

21. Incentive scholarship, corresponding to a value of 1 BSB, shall be awarded for active AKSA members (not more than for 6 students) who have positive academic achievements of all courses of the session, regardless their semester academic progress average upon the recommendation of AKSA President or Acting President, from the common scholarship fund of all faculties.

22. Incentive scholarship, corresponding to a value of 1 BSB, shall be awarded for active academic group elders who have positive academic achievements of all courses of the session, regardless their semester academic progress average, upon the recommendation of AKSA.

23. Incentive scholarship, corresponding to a value of up to 3 BSB, may be awarded every month of studies for AKSA President who has positive academic achievements of all courses of the session and incentive scholarship, corresponding to a value of up to 3 BSB, may be awarded in July and

August for AKSA Acting President for the work in the Student Embassy, from the common scholarship fund of all faculties.

24. The unused means of the incentive scholarship fund shall be transferred to the fund of one-off social benefits, premiums and orphan scholarships.

CHAPTER IV

PROCEDURE OF AWARDING ORPHAN SCHOLARSHIP

25. Orphan scholarship, corresponding to a value of 2 BSB, shall be awarded for a student who is an orphan or a child removed from parental care, who is not receiving incentive scholarship and has submitted the supporting documents to the Study Centre. Orphan scholarship shall be paid every month. A student who is not elder than 25 years old, if the foster care (guardianship) has been established in accordance with the laws before he/she has reached the age of majority or his/her parents (the only of the parents) are dead, is considered an orphan.

CHAPTER V

PROCEDURE OF AWARDING MOBILITY SCHOLARSHIP

26. Mobility scholarship, corresponding to a value of 3 BSB, shall be awarded for all students who go abroad for studies, internships, short courses under international programmes, projects and bilateral interinstitutional agreements. The scholarship shall be awarded upon proposal by the Deans of the faculties or International Office.

CHAPTER VI

SPONSORS SCHOLARSHIPS

27. Students may be awarded sponsors scholarships. Agreements on awarding promotion scholarships shall establish their amounts, awarding terms and procedure. Students who receive sponsors scholarships are entitled to receive incentive, one-off scholarship or/and one-off social benefit in accordance with the Regulations.

CHAPTER VII

PROCEDURE OF AWARDING ONE-OFF SOCIAL BENEFIT

28. One-off social benefit, corresponding to a value of 2 BSB, with regard to the remainder of the fund, may be awarded once per semester for a student who has no academic debts and suffers difficult financial situation.

29. One-off social benefit may be awarded:

31.1. In case of loss of one of the family members. Supporting documents (request and copy of death certificate) are required;

31.2. In case of accident. Supporting documents (request and documents proving existence of the circumstance) are required;

31.3. Due to difficult financial situation (except the students who receive social scholarship). Supporting documents are required;

31.4. For students (not elder that 25 years old) who raise a child (children) alone. Supporting documents (request, birth certificate, divorce certificate, copies or other documents proving the fact) are required.

CHAPTER VIII

PROCEDURE OF AWARDING PREMIUMS

30. Premiums, corresponding to a value of 3 BSB, shall be awarded for students who have positive academic achievements of all courses of the session, once per semester, upon proposal by the Deans of the faculties, Heads of departments or Student Embassy.

31. Premiums shall be awarded for:

33.1. Active student social, scientific, sports, artistic activities.

33.2. Academic groups elders for active participation in social activities.

CHAPTER IX

TERMINATION OF SCHOLARSHIP PAYMENTS

32. Payment of social, incentive, orphan, mobility scholarships shall be terminated:

34.1. if the student has been excluded from the College students list;

34.2. if the student has been granted academic leave or has suspended the studies;

34.3. for the breaches of the established academic order which is determined in Chapter IX „Students incentives and penalties“ of the Study Regulations.

33. If the student is excluded from the list of students under his/her own request before the 15th of the current month, the scholarship shall not be paid that month, in case of the request submitted after the 15th of the current month, the scholarship payment shall be terminated from the date indicated in the Director's order.

34. If the student is expelled from the College, the scholarship shall not be paid in the current month.

CHAPTER X

FINAL PROVISIONS

35. The College shall allocate the means of the scholarship fund foremost for incentive scholarships, the remaining part – for other scholarships, premiums.

36. Study Centre shall organize the distribution of the scholarship fund upon coordination with the Deans of the faculties and Deputy Director for Academic Affairs and upon approval of the Director.

37. Other cases, not foreseen in the Regulations, related to awarding scholarships, premiums, one-off social benefits shall be justified by Director's order upon the consent of AKSA President.

38. Requests for scholarships, premiums, one-off social benefits and supporting documents, proving the necessity of the award, shall be registered in the Study Centre.

39. Scholarship payment can be terminated from the date of the scholarship award for the students who have not submitted the number of their bank account to the accounting office of Alytaus kolegija.

40. The Regulations come into force on 1 September 2020.
