**Job Advertisement

FabricAir is looking for two Employees for our new Technical Sales Support department. If you fulfill the below requirements, we would be happy to receive your written application in English - our corporate language.**

**JOB DESCRIPTION**

**Position:** Technical Sales Assistant

**Required Skills/Experience:**

* Ability to perform basic engineering calculations
* Knowledge of AutoCAD or Autodesk Inventor
* Ability to read construction plans and schematics
* Critical thinking, problem solving skills
* Must be a high-energy, self-starter with a strong work ethic
* Most be able to communicate in English
* Strong customer service focus
* Must have positive attitude and be a team player

**Responsibilities:**

The below assignments will form the primary part of a normal working day:

* Internal drafting and calculations of project to quotes and orders on standard products
* Drafting and calculations of special solutions
* Maintain ERP system to ensure correct customer contact information
* Answering phone calls and emails from other group companies
* Work with group sales organization to gather needed information to complete quotes and orders
* Produce and distribute orders and shipping/delivery confirmations
* Determine and relay needed information to complete job drawings
* Other supportive tasks as related to a sales and support role.

 **What we offer**

 We offer a job in an international environment with colleagues in many countries.

The position is full-time with a competitive salary and space to grow and learn new things. The workplace is in newly furnished facilities in Alytus, Lithuania. We use up-to-date software and IT equipment.

**About our company**

UAB FabricAir is a subsidiary of FabricAir A/S, Denmark. The company makes products in the area of air distributing- FabricAir Ducting being the most well known. All products are manufactured at the factory in Alytus. FabricAir has more than 120 employees and sales companies located in Turkey, USA, United Kingdom, Norway, and Germany.

**Additional Information**

**Language required**: English

**Type:** Full-time
**Experience:** 0-10 years
**Educational level:** Technician or similar level

**Location:** Alytus, Lithuania

If you fulfill these requirements, please send your application and CV for this position on e-mail to:

**Company:** UAB FabricAir

**Contact:** Lars Jakobsen

**E-mail:** lj@fabricair.com

**Address:** Pramonės g.31, 62175 Alytus

**Telephone:** +370 315 78723