

**ALYTAUS KOLEGIJA
FACULTY OF MANAGEMENT
DEPARTMENT OF BUSINESS AND ADMINISTRATION**

**MEMO FOR UNDERGRADUATE STUDENTS AND SUPERVISORS
OF GROUPS III BM_{FT}, IV BM_{PT} and III BM_{FTI} (3rd year, semester 6)
TIMETABLE FOR FINAL THESES REVIEWS**

Review	Group	Date / Time	Room	Participants	Notes
First review (Volume of final thesis ~ 25 %)	III BM _{FT}	23-02-2015 (Monday) 15 ⁰⁰	304	<i>Students and supervisors of final theses</i>	<i>Presentation of the draft, problem, aim, objectives of the work and the draft of the theoretical part</i>
	IV BM _{PT}	24-02-2015 (Tuesday) 15 ⁰⁰	304	<i>Students and supervisors of final theses</i>	<i>Presentation of the draft, problem, aim, objectives of the work and the draft of the theoretical part</i>
	III BM _{FTI} (3 rd year, semester 6 – international students)	16-03-2015 (Monday) 15 ⁰⁰	304	<i>Students and supervisors of final theses</i>	<i>Presentation of the draft, problem, aim, objectives of the work and the draft of the theoretical part</i>
Second review (Volume of final thesis ~ 70 %)	III BM _{FT} III BM _{FTI} (3 rd year, semester 6 – international students)	23-03-2015 (Monday) 15 ⁰⁰	304	<i>Students and supervisors of final theses</i>	<i>Presentation of the theoretical part, the amendments made under the comments in the first review and the draft of the practical part</i>
	IV BM _{PT}	24-03-2015 (Tuesday) 15 ⁰⁰	304	<i>Students and supervisors of final theses</i>	<i>Presentation of the theoretical part, the amendments made under the comments in the first review and the draft of the practical part</i>

Third review (Volume of final thesis ~ 100 %)	III BM _{FT} III BM _{FTI} (3 rd year, semester 6 – international students)	13-04-2015 <i>(Monday)</i> 13⁰⁰	304	<i>Students and supervisors of final theses</i>	<i>Presentation of the practical part and conclusions</i>
	IV BM _{PT}	14-04-2015 <i>(Tuesday)</i> 15⁰⁰	304	<i>Students and supervisors of final theses</i>	<i>Presentation of the practical part and conclusions</i>
Defence in the Department	III BM _{FT} III BM _{FTI} (3 rd year, semester 6 – international students)	04-05-2015 <i>(Monday)</i> 13⁰⁰	304	<i>Students and supervisors of final theses</i>	<i>Thesis defence in the Department</i>
	IV BM _{PT}	05-05-2015 <i>(Tuesday)</i> 15⁰⁰	304	<i>Students and supervisors of final theses</i>	<i>Thesis defence in the Department</i>

Supervisors of final theses must attend theses reviews.

When preparing the thesis, follow the methodological guidelines on <http://akolegija.lt/studentams/studiju-dokumentai/>

The final thesis may be defended at the Department Commission by the students who participated in all interim reviews and received the supervisor's signature.

Students, defending the thesis at the Department Commission must have the following:

- A bound thesis with the supervisor's signature and evaluation.
- Media with the final thesis.

Head of the Management and Administration
Department, lecturer
Aurelija Goravičienė