

## ALYTAUS KOLEGIJA FACULTY OF MANAGEMENT DEPARTMENT OF BUSINESS AND ADMINISTRATION

## MEMO FOR UNDERGRADUATE STUDENTS AND SUPERVISORS OF GROUPS III $BM_{FT}$ , IV $BM_{PT}$ and III $BM_{FTI}$ (3<sup>rd</sup> year, semester 6) TIMETABLE FOR FINAL THESES REVIEWS

## Review Group Date / Time Room **Participants Notes** Presentation of the draft, problem, 23-02-2015 Students and aim, objectives of $III BM_{FT}$ (Monday) 304 supervisors of the work and the $15^{00}$ final theses draft of the theoretical part Presentation of the First review draft, problem, 24-02-2015 Students and aim, objectives of IV $BM_{PT}$ 304 supervisors of (Tuesday) (Volume of final the work and the $15^{00}$ final theses draft of the thesis $\sim 25 \%$ ) theoretical part III BM<sub>FTI</sub> Presentation of the (3<sup>rd</sup> year, draft, problem, 16-03-2015 Students and semester 6 – aim, objectives of 304 supervisors of (Monday) international the work and the $15^{00}$ final theses students) draft of the theoretical part Presentation of the $III BM_{FT}$ theoretical part, the amendments III BM<sub>FTI</sub> 23-03-2015 Students and (3<sup>rd</sup> year, made under the (Monday) 304 supervisors of semester 6 comments in the $15^{00}$ final theses international first review and the students) draft of the Second review practical part Presentation of the (Volume of final theoretical part, thesis $\sim 70 \%$ ) the amendments 24-03-2015 Students and made under the $IV BM_{PT}$ (Tuesday) 304 supervisors of comments in the $15^{00}$ final theses first review and the *draft of the* practical part

Third review  (Volume of final thesis ~ 100 %)	$\begin{array}{c} \text{III BM}_{FT} \\ \text{III BM}_{FTI} \\ (3^{rd} \text{ year,} \\ \text{semester } 6-\\ \text{international} \\ \text{students)} \end{array}$	13-04-2015 (Monday) 13 <sup>00</sup>	304	Students and supervisors of final theses	Presentation of the practical part and conclusions
	IV BM <sub>PT</sub>	14-04-2015 (Tuesday) 15 <sup>00</sup>	304	Students and supervisors of final theses	Presentation of the practical part and conclusions
Defence in the Department	$\begin{array}{c} \text{III BM}_{FT} \\ \text{III BM}_{FTI} \\ \text{(3}^{rd} \text{ year,} \\ \text{semester 6} - \\ \text{international} \\ \text{students)} \end{array}$	04-05-2015 (Monday) 13 <sup>00</sup>	304	Students and supervisors of final theses	Thesis defence in the Department
	IV BM <sub>PT</sub>	05-05-2015 (Tuesday) 15 <sup>00</sup>	304	Students and supervisors of final theses	Thesis defence in the Department

## Supervisors of final theses must attend theses reviews.

When preparing the thesis, follow the methodological guidelines on <a href="http://akolegija.lt/studentams/studiju-dokumentai/">http://akolegija.lt/studentams/studiju-dokumentai/</a>

The final thesis may be defended at the Department Commission by the students who participated in all interim reviews and received the supervisor's signature.

Students, defending the thesis at the Department Commission must have the following:

- A bound thesis with the supervisor's signature and evaluation.
- Media with the final thesis.

Head of the Management and Administration Department, lecturer Aurelija Goravičienė